



**BOARD OF SELECTMEN
AGENDA**

October 25, 2010

**6:15 P.M - Call meeting to order
All stand for Pledge of Allegiance**

Approve Minutes: Oct. 12, 2010 Open & Executive Session
ES #1-Bill & Don vote, ES #2 will need to wait
until Bette is present

Approve Warrants:

PW # 11-16	\$ 112,405.26
DW #11-14A	\$ 18,574.06
BW #11-17	\$ 484,853.10

AGENDA APPOINTMENTS

6:00 P.M. – Executive Session-MGL Chapter 30A, Sec. 21(a)(3) for the purpose of discussing potential litigation

NEEDS ATTENTION

- 1) Board of Fire Engineers request appointment of Connor Hendry as probationary firefighter, said appointment effective immediately through June 30, 2011 (see attached paperwork)
- 2) Request from Road Commissioner to approve Ch 90 Request to resurface & raise structures on Broad, Union & Summer Streets
- 3) Please approve and sign Special License for Veasey Park Wine & Art Reception
- 4) Discuss Field Use Fees – I will put this on another meeting agenda in view of Selectman Gorski not being able to be here this evening

Next Meeting: Monday, November 8, 2010 @ 6:15 P.M.

MINUTES

BOARD OF SELECTMEN

OCTOBER 25, 2010

Meeting called to order at 6:03 P.M. at Town Hall.

Present William H. Darke and Chairman Donald N. Greaney

Absent Elizabeth A. Gorski

Executive Session

Moved Darke, seconded Greaney, and it was

VOTED: To enter into Executive Session in accordance with MGL Chapter 30A, Section 21(a), subsection (3) for the purpose of discussing potential litigation.

DARKE, GREANEY – “Aye”

Executive Session was entered at 6:06 p.m. and closed at 7:17 p.m. Chairman Greaney announced the Board will return to Open Session at the close of Executive Session. A copy of the Board's Executive Session Minutes is on file in a separate binder in the Administrative Assistant's Office. Executive Session closed at 7:17 P.M. and Open Session resumed.

Minutes

Moved Darke, seconded Greaney, and it was

VOTED: To accept the Open Session Minutes of October 12, 2010 and Executive Session Minutes #1 of October 12, 2010, as presented.

Warrants

Moved Darke, seconded Greaney, and it was

VOTED: To approve Warrants #PW11-16, #DW11-14A and #BW11-17.

Firefighter Appointment

At the request of the Board of Fire Engineers, and upon motion duly made by Darke, seconded by Greaney, it was

VOTED: To appoint Connor Hendry as a probationary firefighter, said appointment effective immediately through June 30, 2011.

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Chapter 90 Request

Road Commissioner Arakelian forwarded a Chapter 90 Request to the Board requesting approval to raise structures and resurface Broad, Union and Chestnut Streets. Moved Darke, seconded Greaney, and it was

VOTED: To approve and sign the Chapter 90 Request submitted by Road Commissioner Arakelian for raising structures and resurfacing Broad, Union and Chestnut Streets.

One Day License Request

Veasey Park requested a one day license to serve wine at their Annual Wine & Art Reception on November 6, 2010. Travelling Bartenders provided a copy of their insurance binder and a police detail has been arranged for. Moved Darke, seconded Greaney, and it was

VOTED: To approve and issue a One Day Special License to Veasey Park for their Annual Wine & Art Reception on November 6, 2010.

Time Cards

Chairman Greaney and Selectman Darke asked the Finance Director if he could come up with a standard type of time sheet that all employees would have to sign would submitting payroll and to send it out as soon as he can to all departments to use. The Board's Assistant responded that she had one that she had created a while ago for the Housing Authority's use that Counsel had already reviewed and the Selectman approved their Assistant making changes so the time sheet can be used by all town employees. Finance Director Labrecque will prepare a memo and distribute the town sheet as soon as it is revised to fit the town's needs.

Field Use Fees

The last item on the agenda was discussion on implementing Field Use Fees. Due to the absence of Selectman Gorski the remaining members agreed to wait until the Board was in full membership before discussing this issue.

Adjournment

There being no further business to come before the Board, moved Darke, seconded Greaney, and it was

VOTED: To adjourn.
Adjourned at 7:40 P.M.

Respectfully submitted,
Nancy Lewandowski
Administrative Assistant